

VERNON RADIO CONTROL AEROMODELERS SOCIETY CONSTITUTION, BYLAWS & SAFETY GUIDELINES

CONSTITUTION

1. The name of the SOCIETY is the Vernon Radio Control Aeromodelers Society.
2. The society provides an affiliation of members who have an interest in the building and flying of Radio Controlled Model Aircraft.
3. The society is organized on a non-profit basis, and the funds and efforts of the organization shall be to promote and facilitate the building and flying of Radio Controlled Model Aircraft in the best interests of the members. This provision is unalterable.
4. Upon winding up or dissolution of the Society, the assets which remain after payment of all debts as well as costs, charges and expenses which are properly incurred in winding up shall be distributed to such organization or organizations with similar purposes as may be determined by resolution of the members of the Society and shall not be distributed amongst the members or directors. This clause shall be unalterable.

BYLAWS

Here set forth, in numbered clauses, the bylaws providing for the matters referred to in section 6 (1) of the Society Act and any other bylaws.

1. MEETINGS AND VOTING

a. General Meetings of the society shall be held at the time and place, in accordance with the Society Act, that the directors decide. With the frequency being determined by resolution. In special circumstances, a meeting shall be called by the EXECUTIVE if requested to the secretary in writing by 10 (ten) percent of the voting members. All members shall be notified by mail at least 14 (fourteen) days in advance of a special meeting.

b. General Meetings shall be semi-formal in that they need not be conducted under Robert's Rules of Order. In the event of a dispute, Robert's Rules of Order shall prevail. Resolutions may be proposed by any member to any officer for submission to the meeting. The chairman shall present the proposed resolution for discussion to the meeting and if seconded after discussion, he will call for voting on the proposed resolution. All adopted resolutions shall be recorded by the secretary officer, together on the proposer, seconder, and details of the voting. Voting by proxy is not permitted.

c. SPECIAL RESOLUTIONS: The passing of a special resolution shall require an affirmative vote by 75 (seventy-five) percent of members in good standing by show of hands at a meeting. Voting by proxy is not permitted.

d. ORDINARY RESOLUTIONS affecting all other matters shall require the presence at a meeting of 20 (twenty) percent of the membership in good standing. Resolutions shall be adopted if agreed to by a majority of members present by a show of hands. Members present after 30 minutes of the scheduled start time of the meeting constitute a quorum. A quorum shall never be less than 15 members.

e. Officers, with the exception of the chair, may vote on any resolution. In the event of a tie, the chair shall have the deciding vote, being the only vote he is entitled to as a member. No resolutions shall be passed at a meeting not chaired by the President or Vice-president.

f. A person shall cease to be a member of the society;

i) by delivering his resignation in writing to the secretary of the society or by mailing or delivering it to the address of the society;

ii) on his/her death or in the case of a corporation on dissolution;

iii) on being expelled; or if a member refuses to abide by the club rules and disregards instructions by the safety committee, (Executive) the member will be given formal written warning of shortcomings. If corrective action is not taken, then a special resolution for expulsion will be proposed;

iv) on having been a member not in good standing for 12 consecutive months.

g. Termination of a membership or reinstatement of a membership shall be by special resolution only.

h. Amendments to the Constitution or Bylaws shall be made by Special Resolution only, and all other matters shall be decided or resolved by Ordinary Resolution. All proposed Constitutional or Bylaw changes must be presented to the membership in writing at least 14 (fourteen) days prior to being tabled at a general meeting.

i. In order for a person to be considered a member, that person shall have completed the Member Information Form; shall have paid an Initiation Fee, subject to article 6. b. and 6. c. of these Bylaws; shall have paid the Dues and Levies for the current calendar year; and shall abide by the society Bylaws. A person not in good standing requesting Associative Status, shall be required to pay an annual fee to remain on the current membership list, subject to article 6. c. of these Bylaws. He/she shall have no voting or flying privileges.

j. All persons interested in radio controlled model aircraft shall be eligible for membership, and the admission of members to the society shall not discriminate against a person in contravention of the Canadian Charter of Rights. All members are expected to behave in a responsible, courteous, and sportsperson-like manner. No member shall operate a model aircraft while under the influence of alcohol or non-medicinal drugs, subject to section 1. f. iii.

k. An Electoral Officer shall be appointed by the membership prior to the Annual General Meeting, for the purpose of conducting the election of officers. In the event that only one member stands for any office, the election may be by acclamation otherwise each member present shall have 1 (one) private vote for each executive position. Voting by proxy is not permitted.

l. The term of office for the directors shall be from January 01 to December 31 of a calendar year, subject to article 1f of these Bylaws. Upon the resignation or termination of office, the position shall be accorded as set forth in article 1j of these Bylaws.

m. The members may, by special resolution, remove a director before the expiration of his/her term of office, and may elect a successor to complete the term of office in accordance with article 1a of these Bylaws.

2. OFFICERS AND DIRECTORS

a. The society shall have at least one Annual General Meeting early in the month of November for the purpose of electing Directors for the coming calendar year, presenting a financial statement, and budgets. The society shall elect in the following order: a President, Vice-President, Treasurer, Secretary, Head Instructor, and Field and Maintenance Supervisor. Any member wishing to run for the office of President must have previously been a member of the society for at least one year. The office of President has a consecutive term limit of 4 (four) one-year terms with the possibility of 1 (one) additional term in extenuating circumstances. If warranted, the members shall also elect by ORDINARY RESOLUTION, Committee Directors or Directors for special purposes.

b. The directors may at any time and from time to time appoint a member as a director to fill a vacancy in the directors.

c. A director so appointed holds office only until the conclusion of the next following annual general meeting of the society, but is eligible for re-election at the meeting.

d. No director shall be remunerated for being or acting as a director, but a director shall be reimbursed for all expenses necessarily and reasonably incurred by the director while engaged in the affairs of the society.

e. For all designated Flight Instructors, the Society shall assume the M.A.A.C. Insurance deductible(s) on any claim(s) incurred during the performance of his/her duties.

f. The duties and authorities of the directors shall be as follows:

PRESIDENT

- i) To preside at all meetings of the Society and of the directors.
- ii) To arrange meetings and prepare agendas for meetings in cooperation with other Directors and represent the society in negotiations.
- iii) To cosign documents.

VICE- PRESIDENT

- i) To assist the President generally, and act as the President in the absence of the President.
- ii) To be prepared to stand for election as President upon expiry of the President's term (s).

TREASURER

- i) To keep details and lists of membership.
- ii) To verify MAAC membership, and attend to club membership inquiries.
- iii) To maintain the banking accounts of the society.
- iv) To prepare a financial statement in the form of receipts and disbursements for presentation at the Annual General Meeting.
- v) To assist the President with negotiations and cosigning of documents.
- vi) To state the society's income, expenses, and current bank balance BEFORE new business can be discussed at any meeting.

SECRETARY

- i) To keep records of the society and details of Resolutions adopted by the membership.
- ii) To read the minutes from the previous regular meeting (s).
- iii) To record the minutes of meetings.
- iv) To record the attendance of members at meetings.

HEAD INSTRUCTOR(S)

- i) To develop and maintain the VRCAS Wings program and report to the President about student and instructor's capabilities.
- ii) To award wings to competent pilots.
- iii) To ensure uniformity of approach by all instructors.

FIELD AND MAINTENANCE SUPERVISOR

- i) To organize volunteers to maintain the field and equipment.

DIRECTORS

- i) Directors who are elected by ORDINARY Resolution shall have the specific authority granted by that resolution.

3. BORROWING

- a) In order to carry out the purposes of the society, the directors may, on behalf of the name of the society, raise or secure the payment or repayment of money in the manner they decide, and, in particular but without limiting the forgoing by the issue of debentures.
- b) No debenture shall be issued without the sanction of a special resolution.
- c) The members may by special resolution, restrict the borrowing powers of the directors, but a restriction imposed expires at the next general meeting.

4. SOCIETY LOGO

- a) The insignia for the society is a circle with an R/C embedded in an outline of the province of B.C. with Vernon Aeromodelers in an outer circle flanked by wings.

5. BANKING AND SPENDING AUTHORIZATION

- a) The funds of the society shall be maintained in an account of a registered Canadian financial institution, in the name of the society.
- b) The elected Officers shall have the power to expend any sum not exceeding \$500.00 (Five Hundred Dollars) for any one expenditure, and any payments over \$500.00 are to be authorized by the membership by resolution. Nothing herein contained shall restrict the right of the elected officers to expend such sums of money as have been appropriated for a particular item by a budget duly approved by the Society.
- c) All documents signed on behalf of the society shall be signed jointly by any two officers, and only on the specific authority of the membership by resolution. No liability of any nature shall be entered into on behalf of the society, by the officers, for more than \$100.00 (One Hundred Dollars) without the specific authority of the membership by resolution, subject to the Society Act.

6. MEMBERSHIP FEES AND EXPECTATIONS

a) No member shall fly a model aircraft without current M.A.A.C. membership. A person without M.A.A.C. coverage may experience an introductory flight at our sites only under the guidance of a competent M.A.A.C. member utilizing a 'Buddy-box' system.

b) A new member is defined as a person who was not a member in good standing prior to Jan. 1st of the current calendar year. All new members shall be assessed an Initiation Fee for field maintenance and up grading, payable upon joining the society. Members not in good standing, who have declined associative status during the previous calendar year, will be reassessed this fee upon rejoining the society.

c) The Society shall set the initiation fee, annual membership dues or any other levies as determined at the Annual General Meeting of the Society. Initiation fees, dues and levies are payable and due by January 01 of the calendar year. Members will be deemed to be 'not in good standing,' if the dues and associated levies are unpaid after January First. Members other than those requesting 'Associate' status will incur a late fee should the dues and/or levies for the calendar year remain unpaid after March 31 of the calendar year.

d) On inquiry, any prospective member shall be provided with a copy of the Constitution and Bylaws, with a blank membership form. New members with piloting experience must demonstrate to a designated Society Instructor a reasonable level of competency for solo flight.

e) The Treasurer shall keep on file the completed membership information forms. Upon payment of the required dues, and witnessing a current M.A.A.C. membership card, the Treasurer shall provide the member with a decal showing the year of being a member in good standing. Any new member who pays the initiation fee, annual dues and levies to a member of the executive and includes other payment for his/her annual M.A.A.C. membership will be considered a member in good standing for both organizations.

f) Any monies paid during the calendar year for any annual single year membership will not be refunded should a member decide to leave the Society for any reason. Upon request, refunds of multiple year memberships will be based on the unused full calendar years remaining.

g) The Society will provide any prospective member, who is a member of an affiliate club, residing within 300 kilometres of the flying site, three days of trial use of its facilities before membership is required, subject to article 6. a. of these By-Laws. Other out of town guests with M.A.A.C./A.M.A. affiliation are welcome at the Society Flying Site(s) for short term visits. This section does not pertain to flyers invited to this site for scheduled and sanctioned events.

Applicants for incorporation (Dated Feb. 6, 2002)

Mike Allman, Al Hooper, Warren Barker, Nick Jost, Bill Weins

Accepted as a Society by the Prov. of B.C. on Feb. 14, 2002

SAFETY GUIDELINES (These are not part of our incorporation, but are the basis of our club safety procedures and are used for orientation purposes)

(1) FIELD PROCEDURES

- a) The field is open for flying 7 days a week from sunrise to sunset, however no internal combustion engines are to be started before 8:00 am.
- b) Unsupervised spectators and visitors are prohibited from flight areas and pilot operating locations.
- c) All motor vehicles will be parked at least 100 feet from the flying area.
- d) Pyrotechnic and explosive projectiles are not permitted to be carried or activated by model aircraft.
- e) Except for electric ducted fan motors, internally mounted pulsejets, rocket or turbine engines are not permitted because of the danger of fire.
- f) The executive will lock the gate during break-up and no member is to use the road until the gate is unlocked by the Executive.
- g) All engine testing and breaking in of engines shall be done in a designated area (south end of our fence near the out-houses) which will be well away from the clubhouse.

(2) EQUIPMENT PROCEDURES

- a) Only frequencies authorized by M.A.A.C. may be used. All pilots must attach a correct frequency pin (including Spread Spectrum) displaying their current club and M.A.A.C. cards to the frequency board before each flight, or before turning on any channel specific transmitter. This pin must also be removed from the board at the end of each flight, or radio check operation.
- b) A student's plane and radio equipment must be thoroughly checked by an experienced pilot and range checks done before the aircraft can be flown.
- c) All channel specific transmitters must be impounded upon arrival at the field.
- d) The upper level for motor noise at our flying site must meet M.A.A.C. Guidelines. All aircraft of members and guests must be open to discretionary noise level testing.

(3) PILOT PROCEDURES

- a) The pilot will perform an initial turn after take off away from the pit, spectator and parking areas and will not thereafter perform maneuvers, flight of any sort, or landing approaches over a pit, spectator or parking areas. In order to do so, pilots will always occupy a designated pilot station, and always fly with his/her back to the pit, spectator and parking areas.
- b) Model aircraft must yield to piloted aircraft with no exceptions.
- c) Pilots are prohibited from standing either on or immediately adjacent to any active runway except for training and take off.
- d) Helicopter training and/or extended hovering will be removed from the active runway and assigned to the designated helicopter training area at the south end of the field and west of the runway (near the out houses).
- e) All fixed wing take-off and landings will be done from the active runway.

- f) That strict announcement procedures be normal operation where pilots call out to other flyers any intention to land or take off or move out to the active runway.
- g) After landing procedures, motors must be shut off before entering the pit area.
- h) When starting engines, all aircraft must be secured by mechanical means or by a helper at ground level.
- i) Any Society member who is involved in instructing new members, will be able to fly the test sequence with a high degree of competence as demonstrated to the Senior Instructor and or Executive.

(4) DISCIPLINARY PROCEDURES

- a) Members and Guests are reminded that model aviation presents certain hazards and dangers , and should be undertaken with all due caution and attention to the safety of everyone in attendance at the field. They are also reminded that the operation of a model aircraft while being impaired by alcohol or drugs is strictly prohibited.

SUMMATION

It was not the intention of the Executive to suggest that these Guidelines are a final document. It is hoped that the membership will continue to suggest ways of improving and clarifying this part of the document as our Society develops.

EXECUTIVE FOR THE ORIGINAL DRAFT OF OUR CONSTITUTION AND GUIDELINES (1993-94)

President: Lorne Hansen, Vice President: Bill Warawa, Secretary/Treasurer: Al Hooper, Field Director: Laurie Peaker, Safety Director: John Nissan, Events Directors: Scott Bate and John Meaden.

COMMITTEE MEMBERS WHO REDRAFTED OUR CONSTITUTION AND GUIDELINES AT A MEETING HELD ON DECEMBER 20, 2000.

Secretary/Treasurer: Al Hooper, Members: Mike Allman, Michael Illingby, James McDougall, Martin Mrazek, and John Nissen.

COMMITTEE MEMBERS WHO REDRAFTED OUR CONSTITUTION AND BYLAWS TO FORM A SOCIETY AT A MEETING HELD ON JANUARY 3, 2002.

President: Mike Allman, Vice-President: Warren Barker, Secretary/Treasurer: Al Hooper, Field and Maintenance Supervisor: Nick Jost.

COMMITTEE MEMBERS WHO REDRAFTED THESE GUIDELINES AT A MEETING HELD ON JANUARY 3, 2002.

President: Mike Allman, Vice-President: Warren Barker, Secretary/Treasurer: Al Hooper, Field and Maintenance Supervisor: Nick Jost.

COMMITTEE MEMBERS WHO REDRAFTED THESE GUIDELINES AT A MEETING HELD ON OCTOBER 27 2010

President: Greg Milne, Vice President: Steve Hughes, Secretary: Gregg Lewarne, Treasurer: Bernie Lutes, Field Supervisor: Lorne Hansen, Members: Mike Allman, Al Allman, Don Frank.

Constitution and Bylaws redrafted January 2003.

Bylaws and Guidelines redrafted January 2011.